



Wedding & Event Venue

2319 State Route 287 West Liberty, Ohio 43357
Phone: (937) 699-4137 Email: info@macocheecastle.com

CATERING AGREEMENT

THIS CATERING AGREEMENT is made between Castle Mac-O-Chee, LLC, an Ohio limited liability company (“Mac-O-Chee Castle”), and _____ (“Caterer”), under the following circumstances:

- A. Caterer will be providing catering services for _____ (“Customer”) on _____, for a _____ (“Event”) at Mac-O-Chee Castle’s premises located at 2319 State Route 287, West Liberty, Ohio 43357.

Catering Policy: Mac-O-Chee Castle requires each caterer to abide by all guidelines listed below.

1. Caterer must hold a Level 4 Food Service License. Caterer *may* be asked to provide copies of current business license, health department permit (if applicable), food handler certifications where required, or other appropriate documentation.
2. Caterer will provide catering services for the Event specified and agreed upon by the Customer.
3. All food preparation will take place offsite. No food preparation shall take place at Mac-O-Chee Castle. ***All food trucks, mobile kitchens, smokers, grills, pizza ovens, fryers, or other on-site cooking operations must be approved in advance by Venue Administration and requires an additional agreement specific to that service type.***
4. Caterer will provide personnel and equipment for food service, whether that be buffet-style or plated.
5. Caterer will provide personnel for bussing of tables and cleanup of buffet line, if applicable.
6. Catering prep area is to be returned in the same condition as when you arrived.
7. Caterer will provide personnel for cleanup and removal of all waste and equipment from catering kitchen and food service area.
8. All trash produced by the Caterer or by the Event must be tied and placed in the dumpster.
9. Linens must be bagged in provided linen bags and placed in the catering prep area.

Staffing: Staffing must be provided for this Event by the Caterer to ensure Event is run smoothly, and all items on this contract are completed. The catering team must be dressed appropriately in modest attire conducive to providing catering services.

Additional Services:

1. Caterer agrees to provide meals, at Customer’s expense, to the Venue Manager, Assistant Venue Manager, and all Bartending Staff (3-6 people).
2. Customer agrees to pay for any and all additional services requested by the Customer not

included in the Contract.

Independent Contractor: The Caterer will perform the specified work as an independent contractor. The Caterer will maintain his or her own independent business and will maintain proper business licensure, insurance, and workman's compensation. The Caterer agrees to hold harmless Mac-O-Chee Castle for any damage, theft or loss of Caterer's property (including equipment, plates, utensils and motor vehicles) occurring at the Event that is caused by guests attending the Event.

Onsite Preparation Space: The Caterer will use his or her own tools and equipment for food preparation. There will be a work space provided to the Caterer for the Event. Mac-O-Chee Castle will be responsible for setup of all tables, table linens (excluding napkins) and chairs for the Event. Mac-O-Chee Castle will provide a digital room layout. The Caterer will be responsible for the setup of all other catering items, unless otherwise arranged with Mac-O-Chee Castle.

Equipment: The equipment available for use by the Caterer while at the Mac-O-Chee Castle is as follows:

1. Warming Tower (2)
2. Commercial Refrigerator (2)
3. Commercial Freezer (1)
4. Residential Stove without Hood (1)
5. Commercial Ice Maker (1)

Rules and Regulations: Caterer shall work in compliance with all Logan County Health Department Rules and Regulations with regard to hygienic preparation and service of food.

Dismissal: The Caterer will perform at the highest professional level and with the highest business ethics. If Mac-O-Chee Castle feels any part of this agreement is not being followed, they reserve the right to deny further access for future events.

[Signature page follows]

“Mac-O-Chee Castle”

CASTLE MAC-O-CHEE, LLC

By: _____

Its: _____

Date: _____

“Caterer”

By: _____

Its: _____

Date: _____